

**OXFORD MAYOR AND COUNCIL  
REGULAR MEETING  
MONDAY, MAY 2, 2016 – 7:00 P.M.  
CITY HALL**

**Meeting Summary**

Call to Order, Mayor Jerry D. Roseberry

Members Present: Councilmembers Jim Windham, Terry Smith, Sarah Davis, George Holt, David Eady and Mike Ready.

Others Present: Juanita Carson, Mary Carter, Mike Besaw, Hoyt & LaTrelle Oliver, City Manager Bob Schwartz, Chief Dave Harvey, Attorney David Strickland, City Clerk Lauran Willis.

Invocation – Hoyt Oliver  
Pledge of Allegiance

Motion to accept the Agenda for the May 2, 2016 Mayor and Council Regular Meeting  
A motion was made by Smith, seconded by Davis to accept the Agenda. [Approved 7/0.](#)

**Honorary Councilmember of the Month** – Councilmember David Eady appointed Mike Besaw as the honorary councilmember of the month for May. Mayor Roseberry presented Mike Besaw with a Proclamation for his participation as Honorary Councilmember.

Motion to approve the Minutes of the Regular Meeting April 4, 2016.  
A Motion was made by Holt, seconded by Eady to approve the minutes of the regular meeting April 4, 2016. [Approved 7/0.](#)

Motion to approve the Minutes of the City Council Work Session April 18, 2016.  
A Motion was made by Windham, seconded by Davis to approve the minutes of the Work Session April 18, 2016. [Approved 7/0.](#)

Motion to approve the Minutes of the Called Meeting April 25, 2016.  
A motion was made by Eady, seconded by Windham to approve the minutes of the called meeting April 25, 2016. [Approved 7/0.](#)

Planning Commission Recommendations/Petitions

No new recommendations from planning commission. At its April 12<sup>th</sup> meeting Oxford College was approved by the planning commission to demolish the house at 604 Emory Street.

Citizen Concerns  
None

**Mayor's Report**

Reminded the Lions Club will be hosting a luncheon for all city employees and council on Thursday, May 5th at noon.

GDOT has informed us that the intersection at state route 81 and 142 will be completed by the end of this year. They have approved the final design. The major design change was for the south bound traffic making it easier to merge onto 142.

**Civil War Heritage Trail Marker Signs Request** – Councilmember Mike Ready gave a report on the Civil War Heritage Trail markers. He showed diagrams and recommendations on suggested areas of where to place three of the markers on the city streets, and indicating one additional sign would be placed on Emory Street/State Highway Route 81 which would be placed according to DOT's regulations. He presented an example of the signs and made a suggestion that the signs be at 12 feet high rather than the suggested 15 feet high and suggested the signs be on a green post rather than the silver post. After discussion;

A motion was made by Jim Windham, seconded by David Eady to deny this proposal for all the signs in the city limits. **Approved 7/0.**

**FY2017 Budget** – City Manager Bob Schwartz reminded everyone that the next meeting of the budget committee is scheduled for May 9<sup>th</sup> at 1 pm. Schwartz gave a review of the proposed projects in the capital budget.

**INVOICES OVER \$1,000.00**

VENDOR	DESCRIPTION	AMOUNT
<b>City Oxford Utilities</b>	City Hall/Maintenance Facility/Old Church/Pump Station on Richardson Utilities for April	1,088.84
<b>City of Covington</b>	Sewer 12/31/2015 – 3/31/2016	9,756.00
<b>Consolidated Monthly Remittance</b>	Municipal Court State Funds	1,211.10
<b>Courtware Solutions Inc.</b>	Monthly licensing, support and maintenance	1,151.71
<b>GMEBS Retirement</b>	Employee Retirement Fund (May)	5,946.33
<b>Humana</b>	Health Insurance (May)	6,993.20
<b>Latham Home Sanitation</b>	Monthly waste removal services	5,636.10
<b>Newton County BOC</b>	Cornish Creek Water Fund	11,937
<b>Newton County Water &amp; Sewer</b>	Sewer charges for March	5,176.70
<b>Sophicity</b>	IT in a Box (May)	1,701.68
<b>Southeastern Power Administration</b>	SEPA energy cost	3,293.94
<b>PURCHASES/CONTRACT LABOR</b>		
<b>Card Services/Master Card</b>	GCCMA Conference for City Manager/Lunch for UGA Students/Coffee/Honorary Council Lunch/file cabinet clerk's office/Clerk training-Stacey/Refreshments Asbury Park Committee, misc.	1,611.12

<b>Covington Automotive Repair</b>	Replace transmission assembly 2008 Ford F150 truck	2,646.25
<b>David Strickland</b>	Invoices for April	2,169.83
<b>Gresco</b>	Electric supplies for Bonnell St. upgrade	2,885.00
<b>Ground Effects Landscaping</b>	To pump and treat Wearing's pond	6,357.85
<b>Upbeat Site Furnishings</b>	Picnic table at City Hall includes shipping charge	1,203.92
<b>APPROVED CONTRACTS</b>		
<b>Burford's Tree Service</b>	Powerline Tree Trimming 3/5	4,552.00
<b>Burford's Tree Service</b>	Powerline Tree Trimming 3/12	4,552.00
<b>Jordan Engineering</b>	Work completed in March	6,930.00
<b>Scarborough Tree Service</b>	Removal of 1 L Pine on Collingsworth/grinding and cleanup	1,800.00
<b>Scarborough Tree Service</b>	Removal of 2 Hardwoods on Clark St./stump grinding and cleanup	1,800.00
<b>Sumner/Meeker, LLC</b>	Professional Services 4/5 – 4/21	1,395.00
<b>The Simshauser Company Inc.</b>	Appraisal of Emory Street Sidewalk	1,750.00

Invoice Approval-

A motion was made by Smith, seconded by Eady to pay invoices. **Approved 7/0.**

Adjourn-

A motion by Davis, seconded by Smith to adjourn meeting at 7:58 pm. **Approved 7/0.**

Respectfully Submitted,

Lauran Willis, CMC/FOA  
City Clerk